



**KEIZER PARKS & RECREATION ADVISORY BOARD
REGULAR SESSION MINUTES
Tuesday, March 14, 2023
6:00 p.m. Keizer Civic Center**

CALL TO ORDER – Chair Tanya Hamilton called the meeting to order at 6:00 p.m.
Attendance was noted as follows:

Present

Tanya Hamilton, Chair
Lisa Cejka, Vice Chair
David Loudon
Gwen Carr
Matt Lawyer
Clay Rushton
Katie Brady
Michael Pantalone

Staff Present

Robert Johnson, Parks Division Manager
Debbie Lockhart, Deputy City Recorder

Council Liaison Present

Councilor Kohler

Absent:

Mathew Poteet

APPROVAL OF MINUTES: Matt Lawyer moved for approval of the February 2023 Minutes. Clay Rushton seconded. Motion passed as follows: Hamilton, Loudon, Carr, Cejka, Pantalone, Rushton and Lawyer in favor with Brady abstaining and Poteet absent.

APPEARANCE OF INTERESTED CITIZENS: None

NEW/OLD BUSINESS

Matching Grant Request – Mark Caillier: Board members reviewed the grant request. Discussion took place regarding the current budget, other requests, adding to the amount in case costs are higher, and specifications of the picnic tables. Mr. Johnson explained that he would be involved on where the tables were placed and that the tables would use pressure treated wood instead of kiln-dried and would be painted if necessary. The hope is that they will last 10 years instead of the 5 years of the kiln-dried wood tables.

Lisa Cejka moved to approve up to \$8,000 for the matching grant. Gwen Carr seconded. Motion passed as follows: Hamilton, Loudon, Carr, Cejka, Pantalone, Rushton, Brady and Lawyer in favor with Poteet absent.

Park Reports:

- *Tanya Hamilton:* **Country Glen** looks great. Suggested fill be added to adjust height of first step near playground.] **Mike Whittam** – undeveloped but looks good. Robert explained that there is neighborhood access at the back of the park.

- *Gwen Carr*: **Claggett Creek** looking good; new tire tracks; bathrooms clean but trash thrown in hole. | **Ben Miller** is a cute little park - nothing wrong with it.
- *David Louder*: **Wallace House** has ivy in the loop at the top | **Meadows** looks fine.
- *Katie Brady*: **Ryan J. Hill** looks great. | **Northridge** could not find access to it. Robert will show her.
- *Lisa Cejka*: **Palma Ciea** new pathway is being impacted by rain (erosion); tire tracks on the side of the park. Robert explained that the power company right-of-way is on the side of the park. If it continues to be a problem, gravel could be put down. | **Willamette Manor** has new wood chips on playground and the signs have been repainted. It looks good but is suffering from some erosion. Suggested drought tolerant ground cover be placed in effected areas. Robert explained that he is working with Environmental on this.
- *All*: **Keizer Rapids Park** – abandoned disc golf concrete pads still around; chips have been put on disc golf trails; Oregon Grape has been cut down around steps; new trash receptacle is great! Robert will investigate the Oregon Grape. He explained that the trash can is a prototype using lumber left over from the Big Toy pickets.

STAFF REPORT: Robert Johnson reported that the old playground at Ben Miller Park is going to be replaced with a new one during May-June. Tree work has been done there as well. A split top pine tree near the playground has had a cable added to attach the two tops together. Graffiti is a problem throughout the city; staff tries to mitigate quickly.

COUNCIL LIAISON REPORT: Councilor Kohler thanked the Board for all their work.

OTHER BUSINESS: Matt Lawyer reported that some concern had been expressed about handicap access to the boat ramp and inquired if something could be done. Robert Johnson responded that it was built to ADA standards and is one of the newest ramps on the river. It is steep but compliant.

Mr. Lawyer then gave an update on the recent Civic Center cleanup noting that a 30-yard debris bin was filled. Robert thanked everyone who participated noting that this effort saves the City about \$35,000 each year.

Gwen Carr will report to Council March 20.

ADJOURNMENT ~ Meeting adjourned at 6:35 p.m.

Next Meeting: April 11, 2023

Approved: 04-11-23